

## JOB DESCRIPTION

### TEACHING ARTIST ASSISTANT—MUSIC

New York City Mission Society helps children, youth, and families in New York City's poorest neighborhoods transcend the ills of poverty and create a cycle of success for generations to come. We have a dynamic portfolio of education, workforce development, prevention, and youth development and community-building programs.

**Title:** Teaching Artist Assistant—Music

**Basic Function:** The teaching artist assistant will work with GRIOT teaching artists to develop and facilitate relevant program activities in conjunction with the year long GRIOT curriculum. The teaching artist assistant will also be involved in concert preparation. A variety of musicology and instrumental skills will be reinforced through ensemble warmups, composition and ear training, and explorations of music history. Interest and expertise in the field of electron music production and recording is preferred.

**Reports to:** Program Manager

**Location:** Minisink Townhouse, 646 Malcolm X Blvd, New York, NY 10037

**Salary:** \$20.50/hour

**Hours:** 2 hours/week, Tuesday and Thursday

**Program Description:** GRIOT is a music and STEM afterschool program that integrates musical instruction with academic enrichment.

#### Responsibilities:

- Instruct, explain, and demonstrate techniques and methods of musical performance, composition, and production
- Assist in teaching music history, music theory, and ear training
- Provide developmentally appropriate, engaging activities in electron music production and recording
- Assist with concert preparation and performance
- Implement lesson plans
- Participate in staff meetings and activities
- Coordinate project-based outcomes with students that will be presented to parents and/or program participants
- Attend necessary trainings, designated by funders and program manager
- Report performance concerns to the program manager and teaching artists
- Other duties as assigned

**Qualifications:**

Associates Degree required, or have completed two years towards a music-related Bachelor Degree. Teaching/mentoring experience with elementary, middle, and/or high school students preferred. All staff are expected to be committed to the mission, vision, and values of NYC Mission Society and the GRIOT program.

**General Requirements:** All staff are expected to be committed to the mission, vision, and values of Mission Society.

**Apply:** Interested and qualified individuals should forward their resumes with cover letter to HR@nycmissionsociety.org or fax to 212-979-5764. Include in Subject Line: **Re: Teaching Artist Assistant-Music**. Visit our website at [www.nycmissionsociety.org](http://www.nycmissionsociety.org).

*Note: We are unable to accept phone calls. Applicants must meet qualifications stated above. Only applicants selected for further consideration will be contacted.*

New York City Mission Society is an Equal Opportunity Employer and complies with the requirements of the Americans with Disabilities Act. We encourage all qualified individuals to apply.